

Siesta Shores Water Control and Improvement District

5325 South Siesta Lane
Zapata, Texas 78076
Regular Monthly Meeting
June 26, 2025

The regular monthly meeting of the Siesta Shores Water Board was held at the Siesta Shores Business Office on Thursday, June 26, 2025. The Board President, Mr. Manuel Garcia III brought the meeting to order at 5:06 p.m.

Attendance:

In attendance were members: Ms. Irma G. Hinojosa, Mr. Manuel Garcia III, Mr. Rene Calderas, Mrs. Francisca Campos and Mr. Moises Camacho.

Approval of Minutes:

Mr. Manuel Garcia III read the minutes from the last board meeting and Mr. Rene Calderas made the motion to accept the minutes as read and Mrs. Irma G. Hinojosa second the motion.

Public Comment:

None

Old Business:

The board heard from the office manager that the district needed to upgrade their computers and the software as they were both outdated. Mr. Rene Garcelazo provided the district with a quote of \$4,888.46 to upgrade the entire system. Mr. Rene Calderas made the motion to approve the purchase, and it was seconded by Mrs. Francisca Campos.

Item #5.2 on direct deposit for payroll, that was tabled for the July meeting.

New Business:

Mr. Leopoldo Salinas, a current customer, damaged one of the district's water lines. The board recommended that the customer pay the \$750 tampering fee to cover the cost of repairs. The fee could be assessed through three monthly payments. To avoid this happening again it was highly recommended that the district provide flags and markers to indicate where the water lines are situated.

Discussion concerning ADCOMP systems online utility billing was reviewed in detail as Paystar will no longer be used to make payments. Through this system customers will be notified when their bills are due and any other issues such as boil notices could be sent immediately. Mr. Rene Calderas made the motion that we move forward with these systems, and it was second by Mr. Moises Camacho.

Staff stipend cards were corrected to reflect staff gift cards as the correct terminology. Distributing gift cards for special occasions as specified in policy was approved by the board. A gift card of \$50 was approved.

The office manager requested that the board look into providing employees with safety and district uniforms to ensure that our employees are all unified in using appropriate attire representing Siesta Shores Water Plant. Approval was given to purchase 12 caps and shirts for staff personnel. Boots were also discussed, and the office manager will obtain a quote on all items.

The district needs a new service vehicle and that item was tabled for the July meeting.

Engineer's Report:

Customer residing at 1721 Sista Lane has a septic tank but would like to connect to the sewer system with the district. It was alluded that the customer gets a new pump system, but no decision was made, and it was tabled until further research could be conducted for that area.

Reimbursement for \$40,259.97 was submitted to USDA to help pay Zapata County for water charges of \$112,027.46.

Funding for USDA ECWAG project was sent to the agency for approval, and the submitted plan was approved for the district to begin soliciting bids for the project.

Financial Reports:

A balance of \$389,757.32 was reported for the end of May 2025. A motion was made by Mr. Rene Calderas to approve the financial report as reported and Mr. Moises Camacho second the motion.

Manager's Report:

Thsere were 90 past due accounts and currently only 11 were still pending for collection. Two water leaks were repaired, and a Chopper has been ordered for Lift Station A and is due to be delivered within 6-8 weeks.

A total of 1863.8 backhoe hours were recorded.

Bids, Proposals, Contracts:

None

Operational Report:

The plant needs 5 containers of bacteriological chemicals to help with water quality and to get accurate water samples. Each container costs \$639.14, thus totaling \$3,195.70. Mr. Rene Calderas made the motion to purchase these chemicals, and it was second by Mr. Moises Camacho.

TCEQ report is up to date, and the district is following all rules and regulations, and 20 water samples are to be submitted every six months.

Correspondence:

None

Future Agenda Items: Budget and Tax Rate:

The board will review how the policy must change for commercial services.

A budget workshop has been scheduled for July 22, 2025, thirty minutes prior to the regular monthly meeting.

Executive Session:

Mr. Sergion Cavazos and Mr. John Rector are two new employees. Mr. Cavazos also has a sewer license.

Next Board Meeting:

The next board meeting has been scheduled for July 22, 2025, at 5:00 pm, allowing 30 minutes prior to review the budget for 25-26.

Adjournment:

Mr. Moises Camacho made the motion to adjourn the meeting, and it was seconded by Ms. Irma G. Hinojosa and all board members approved. The meeting adjourned at 6.42 pm.

Minutes submitted by:

[Irma Hinojosa, Secretary]

[June 26, 2025]

Board Signature on Approved Minutes

x M.G.