

Siesta Shores Water Control and Improvement District

Board of Directors Meeting Minutes

Date: [July 22, 2025]

Time: [5:03 p.m – 5:43 p.m]

Location: [5235 South Siesta Lane]

1. Call to Order

The meeting was called to order by Manuel Garcia III, President at 5:03 p.m.

2. Roll Call

Present:

- Manuel Garcia III, President
- Moises Camcho, Vice-President
- Rene Calderas, Director

Absent:

- Francisca Campos, Treasurer
- Irma Hinojosa, Secretary

Also Present:

- Manuel Gonzalez, Engineer
- Marelda Garcia, District Manager
- Marlayna Garcia, District Secretary

3. Approval of Agenda

Motion by Manuel Garcia III , seconded by Rene Calderas, to approve the agenda as presented/amended on the day of July 18, 2025 at 9:00 a.m.

4. Approval of Previous Meeting Minutes

Motion to table the minutes from previous meeting was tabled and approved by Manuel Garcia III and Rene Calderas.

5. Public Comment

There was no public comment(s).

6. Old Business:

A. New Service Vehicle

Discussion: The Board received an update on the ongoing proposal for the purchase of a new service vehicle for the utility. The vehicle would serve as a reliable mode of transportation for office use and for operators collecting samples. Board members Manuel Garcia III and Rene Calderas recommended that the District Manager first explore options for a smaller vehicle, with the possibility of considering a larger vehicle in the future. The Board voted to table the proposal at this time and requested that additional quotes be presented at the next month's meeting.

7. New Business

A. Recap Systems Risk and Resilience Assessment

Discussion: District Manager Marelda Garcia presented the Recap Systems Risk and Resilience Assessment on behalf of Mr. Jorge Negrete. The purpose of the presentation was to provide relevant information regarding the formal evaluation, which identifies the water system and outlines various potential risks related to the safety and security of the water supply.

The assessment also details emergency response measures and the overall resilience of the system in maintaining water quality during critical situations. Mr. Negrete indicated that only the signature of Board President Manuel Garcia III is required to complete the assessment process.

8. Engineer Report

A. Update on Water Conservation Initiative

Discussion: The Board received an update regarding the ongoing request from the office concerning the installation of a sewer connection on Siesta Lane. Engineer Manuel Gonzalez

provided detailed information about the depth of the existing sewer lines and the planned location for the customer's connection. Due to the depth of the existing line, it will be necessary to contract a qualified individual to operate an excavator for the installation. The Board acknowledged the update and will be presented with the outcome at the next board meeting.

9. Financial Report

District Manager Marelda Garcia presented the utility's Financial Report for the month of June 2025, reporting a total expenditure of \$422,668.42. Board members Manuel Garcia III, Rene Calderas, and Moises Camacho reviewed and approved the reported total.

10. Manager Reports

District Manager, Marelda Garcia presented the following reports:

Past due Accounts

For the month of June 2025, the total report for past due accounts totaled in the amount of 82, pending only 7 for the month.

Lift stations

All liftstations are working properly with the exception of minor adjustments needed for certain lift stations. Liftstation (A) is pending a pump to which management advised should be here within two weeks. Liftstation (B) is pending the generator, and as per management is also in the process. Liftstation (C) and (D) are working properly and functioning very well with all needed adjustments. Liftstation (E) is also working very well, with the exception of placing a grinder due to the flushing of wipes by customers. Liftstation (F) is pending only the installation of the floater, to which management has already contacted electrician for this coming week.

Water Leaks

The month of June 2025, consisted of two water leaks within Mission and Pety Lane. Both were addressed and repaired by crew the same day.

Backhoe Hours

The total Backhoe hours for the month of June 2025 was totaled at 1872 hrs.

11. Bids/Proposals/Contracts

None

12. Operational Reports

Senior Operator Javier Santiago was not present at this month's meeting to provide the plant status update. However, according to District Manager Marelda Garcia, the plant has been operating properly and no issues have been reported.

13. Review Correspondence

None

14. Future Agenda Items: Budget/ Tax Rate

The attending board members recommended that the District Manager schedule a specific date for a workshop to discuss the budget for the upcoming fiscal year. Additionally, the District Manager was advised to arrange the regular board meeting for the following month. Documentation is still pending submission from the utility's legal counsel, Buddy Dossett, in relation to the upcoming Med-Loz project.

15. Next Board Meeting

Pending on scheduled date by management

16. Executive Session

None

17. Adjournment

The meeting was adjourned by Board President Manuel Garcia III at 5:43 p.m.

Minutes submitted by:

[Marlayna Garcia, District Clerk]

[July 30, 2025]

Board Signature on Approved Minutes

X

R.C.
