

**Siesta Shores Water Control and Improvement District**

5235 South Siesta Lane

Zapata, Texas 78076

Regular Monthly Meeting

April 13, 2023

The regular monthly meeting of the Siesta Shores Water Board was held at the Siesta Shores Business Office on April 13, 2023. The board treasurer, Mrs. Francisca Campos brought the meeting to order at 6:03 p.m.

**Attendance:**

In attendance were members: Mrs. Francisca Campos, Mr. Rene Calderas and Ms. Irma Hinojosa, thus having a quorum to proceed with the meeting.

The following members were absent: Mr. Manuel Garcia III and Mr. Moises Camacho.

**Approval of Minutes:** Mrs. Francisca Campos read the minutes from the March 2023 meeting and a motion to approve the minutes as read was made by Ms. Irma Hinojosa and Mr. Rene Calderas second the motion.

**Public Comment:** The board was notified that Ms. Nora Vasquez will address the board at their next monthly meeting scheduled for May 2023. *June 2023*

**Old Business:**

A quote is still pending from perspective vendors to repair and remove designated easements upon verification from Mr. Manuel Gonzalez, grant manager, to specify which areas need repairs or removals.

The water outage at 1007 Falcon Lane was discussed and resolved. The financial audit for 9/30/2021 was read and approved during the March 2023 meeting.

**New Business:**

*Engineer's Report*

Mr. Manuel Gonzalez, manager and grant engineer provided the board with an update on current construction projects, raw water intake projects and requested a motion to approve invoices for jobs completed as per USDA grant guidelines. Ms. Irma Hinojosa made a motion to approve the report as presented and to proceed by submitting payments for invoices. Mr. Rene Calderas second the motion.

*Financial Reports*

The financial statement for the month of March was presented by Ms. Marelda Garcia, office manager, showing a fund balance of \$323,929.41. However, checks, invoices, and wages (payroll) still needed approval for payment. Mr. Rene Calderas made a motion to approve payment for the presented items and was seconded by Ms. Irma Hinojosa.

### *Bids, Proposals, Contracts*

Discussion on an online PAYAPP was highly discussed and reviewed and was tabled for approval at the next board meeting. The board did acknowledge that this was a much-needed additional source for paying statements online.

### *Operational Reports*

The following items were presented to the board on the overall operation of the Siesta Shores WCID:

- On April 17, 2023, a partial TCEQ inspection will be conducted,
- The 2022 consumer confidence report will be posted and available to customers on the website,
- Tampering Policy will be updated and posted on the website, and
- Report on the number of backhoe hours and lift stations.

### *Office Manager's Report*

The future on adjusting commercial meter rates was tabled for the next meeting.

### **Executive Session:**

Since all board members were not present, discussion on Ms. Nora Vasquez's concern was tabled at next month's meeting. Employment evaluations, reassignments, duties, salary increases, and a code of ethics will also be on next month's meeting.

### **Next Board Meeting:**

The next board meeting has been scheduled for May 18, 2023, at 5:45 pm.

### **Adjournment:**

Mr. Rene Calderas moved that the meeting be adjourned and was seconded by Ms. Irma Hinojosa. The meeting was adjourned at 8:05.

# Siesta Shores WCID

## Board Meeting Sign-in Sheet

April/13/2023

<u>1</u>	Lina G. Alinojosa
<u>2</u>	Francisco C. Campos
<u>3</u>	Marlayna Garcia
<u>4</u>	Rene Calderas
<u>5</u>	Marelda Garcia
<u>6</u>	Manuel Gonzalez
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